

Healthcare Staffing Workflow Checklist

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For each question, mark Yes / Partly / No and note an example.

WORKFLOW CHECK		YES	PARTLY	NO
01	Can we see which clinicians are approved, ready for review, or pending in one place? Example: _____	☐	☐	☐
02	Can we assign competency tests and retrieve results without switching vendor portals? Example: _____	☐	☐	☐
03	Can we turn a raw resume into a client-specific submittal without manual formatting? Example: _____	☐	☐	☐
04	Can we submit candidates to the VMS and track their status without manual data entry? Example: _____	☐	☐	☐
05	Can nurses pick shifts themselves? Example: _____	☐	☐	☐
06	Can staffing coordinators see candidate availability before offering a shift? Example: _____	☐	☐	☐
07	Are client pay and bill rates carried consistently into shifts and timesheets? Example: _____	☐	☐	☐
08	Can approved timesheets flow into invoices and payroll without manual reconciliation? Example: _____	☐	☐	☐

MAKE YOUR BOOTH VISIT COUNT

Bring to Booth #505: One delayed start, one repeated handoff, or one hard-to-fill shift.

Ask to see: Relias/HSR credentialing, AI resumes/VNDLY, or Nurse Portal/SmartInvoices.

Before changing a workflow: Confirm integration availability, facility requirements, exception handling, and ownership with your team.

My highest-priority bottleneck:

What I want to see in the demo:

My next action and owner: